Agenda items	owner	Agreed Outcome	RAG Status
24 January 2020			
Family Safeguarding	Louise Palmer	It was suggested and agreed that an update would be provided in 6 months. *Update November 2020 - Due to the impact of Covid, the roll out of Family Safeguarding was postponed until October 2020. The impact of this model on social work practice and evidencing the improvements in children's lives will start to be seen in the first 9 to 12 months from implementation *Update April 2021 - Update provided to the Cabinet meeting on 21 April 2021 circulated to the Scrutiny Cttee. *December 2021 - item deferred to next meeting. *Update January 2022 - item for information circulated.*	Completed – January 2022
9 July 2020			
Unitary update		DCS and team to prepare an issues paper around preparing for transition – Children's Services. **Update December 2020 – terms of reference being developed, to be taken forward via Task and Finish group. **Update January 2021 – proposed terms of reference discussed **Update 3 March 2021 – membership confirmed at meeting **Update 7 July 2021 – update report received at meeting. Update to be on agenda for September meeting **Update 9 September 2021 – update on restart of the Task & Finish Group **Update 25 January 2022 – verbal update on work and statement circulated. Review work to be taken up by joint scrutiny committee in its forward programme of business.	Completed – January 2022
7 th October 2020 – join	t workshop witl	h Adults and health Scrutiny Committee	
Transition arrangements – preparing for adulthood		Joint Adults & Health / Children & Families scrutiny workshop welcomed and from each of the workshops any actions arising would be articulated and tracked and feedback to the relevant Scrutiny Committee and added to future workplans. January 2022 – item on informal joint workshop with Adults Cttee on 6 April 2022	Joint informal workshop on 6 April 2022

12 th November 2020			
Scrutiny review	Jamie Jackson	Detailed update provided about the background to the review, recommendations agreed, and actions taken. Focused on Recommendations 5, 7, 10 and that target is to ensure that all recommendations have been fully embedded by March 2021. December 2021 - add as an item for information to next meeting. January 2022 – decision had been taken that did not need to proceed with taking the scrutiny review update to the Scrutiny Committee, as will now incorporate much of that work into a best practice plan on how scrutiny will ideally work in the new authority.	Completed - January 2022
2 nd December 2020			
Written Statement of Action	Julian Wooster	The Director provided a detailed report which provided a further update about the Written Statement of Action (WSoA) which priorities the areas' work on Special Educational Needs and Disabilities (SEND) in the forthcoming 18 – 24 months. A copy of the signed-off WSoA had also been provided to the Committee. The Committee discussed the best way to add value and what it should focus its efforts on	This is a key ongoing programme of work
		 Agreed: - To note that following the focused work on School Exclusions, a report on the timeliness and quality of Education, Health and Care Plans (EHCP) will be considered at the Scrutiny Committee at its meeting on 27 January 2021. That, in view of the significant challenges in Somerset, the SEND Improvement Board be encouraged to closely monitor the work joint working improvements needed between partners to support children with Autism and other associated neuro-development conditions. 	EHCP deep dive October 2021 mtg

		 That the following areas within the WSoA will be explored in more detail by the Scrutiny Committee: - Leadership (Improvement Priority 2) ASD (Improvement Priority 5) (see recommendation 2 above) Inclusive Schools (Improvement Priority 6) Performance Monitoring The Chair and Vice Chair will meet to discuss the scheduling of the areas of work and expectations in terms of reports for example. 	Update on WSoA - Dec 2021 mtg Report Inclusion Inquiry - Feb 2022 mtg Educational performance issues - see October 2021 and December 2021 mtgs
27 January 2021			
Children's Services data overview		 AGREED: - That the presentation be noted and welcomed in helping to inform the future work of the Committee. That further work is needed to consider what the data implies and to frame and articulate this future work. That the Chair and Vice Chair will meet to discuss this further. 	On-going
3 March 2021			
Overview of prevention work	Louise Palmer	Ms Palmer was asked to share details of the Early Help Board meetings, so those members who are interested can dip into them, as observers. The Cttee noted that early help is delivered by many partners and it can happen at any time Ms Palmer to provide a briefing note on early help, to be shared with all members, to include an explanation about how early help relates to prevention particularly in the sense of being reactive rather than proactive (context). Formed part of the Family Safeguarding update to January 2022.	Completed – January 2022

Helen Price	Feedback report in 6 months	Item for January mtg - changed to February 2022 meeting
	Scrutiny Manager to clarify responsibilities between the Adults and Health Committee and the Children & Families Scrutiny Committee.	Pending
	 For further review: - Report on the extent of the impact of COVID on children & young people's education in Somerset – raised at meeting on 7 July 2021 	Pending
Fi Phur	Received presentation and update on development of the CYPP 2022 – 2025 and to hear what young people have said directly about their experiences. This followed item on agenda of 12 November 2020 meeting.	
	 The Chair summed up the discussion as follows: – heard about the development of the next CYPP and how it is being shaped and ensure lessons learnt and that young people are instrumental in this. good to hear about the health and wellbeing intern and about the work they are doing and asked if they could come to a future Scrutiny Committee meeting to update members about this work. noted the safeguarding animation and training to help the LA Designated Officer (LADO) and GP's. asked for some case studies to be provided which could be shared widely (<i>you said, we did</i> etc.). asked that further information on the 'Big Tent' and <i>Kooth</i> be circulated to the Committee. asked that a briefing note about summer activities and eligibility, be circulated to 	Completed New CYPP considered at Cttee mtg in January 2022
	Fi Phur	Scrutiny Manager to clarify responsibilities between the Adults and Health Committee and the Children & Families Scrutiny Committee. For further review: Report on the extent of the impact of COVID on children & young people's education in Somerset – raised at meeting on 7 July 2021 Received presentation and update on development of the CYPP 2022 – 2025 and to hear what young people have said directly about their experiences. This followed item on agenda of 12 November 2020 meeting. The Chair summed up the discussion as follows: – heard about the development of the next CYPP and how it is being shaped and ensure lessons learnt and that young people are instrumental in this. good to hear about the health and wellbeing intern and about the work they are doing and asked if they could come to a future Scrutiny Committee meeting to update members about this work. noted the safeguarding animation and training to help the LA Designated Officer (LADO) and GP's. asked for some case studies to be provided which could be shared widely (you said, we did etc.).

School Exclusions	Dr Rob Hart	The Committee asked for more information on the local first panel model and for an update in 6 months on progress actions taken on the recommendations from the Committee's Task and Finish Group and the future work outlined in the presentation	Now Feb 2022 mtg
9 September 2021			
Work programme		To add to work plan: - • Roll out of Pantry Project etc and support to children & families	Pending
4 October 2021			
Work programme	Dr Rob Hart	Add update on Inclusion Inquiry to work plan	Now Feb 2022 mtg
8 November 2021			
Work programme		To consider for work plan: - Issues around delivery of PHSE programme in schools, the benefits & challenges posed	Pending
	Caroline Dowson	Thematic Report – to be added to work plan.	Pending
West Somerset Opportunity Area	Julia Ridge	Asked for the outcomes / summary report from the work to be shared.	Pending
Trauma Informed Approach	Vikki Hearn	Agreed that a progress update be provided in 3 months.	Now Feb 2022 mtg
1 December 2021			
Work programme		 It was agreed that: - The Governance Specialist liaise with the Adults and Health Scrutiny Committee regarding the scheduling / prioritisation of the joint workshop items detailed in the work plan. The Chair asked that the Adoption Medicals item (lessons learnt) be brought to the Committee at the earliest opportunity. 	Pending

		The following 'Items for information' now be items on the agenda for the next meeting of the Committee - (a) Scrutiny review update; (b) Progress on Actions from Joint Workshop in October 2020 – Transition arrangements preparing for adulthood	(a) see above (b) April 2022 - workshop mtg with Adults Cttee
Education Strategy for Somerset	Amelia Walker	Received detailed presentation on the development of an Education Strategy for Somerset. Feedback on the development of the Strategy to be added to the work plan.	Pending – progress update to June 2022 provisionally
Progress update on Written Statement of Action (WSoA)	Dr Rob Hart	Received detailed presentation / progress update on the WSoA. The WSoA be brought back to a future meeting to provide information in more depth on the following – the items identified in 'red' on the progress overview (listening to CYP and their families; consistency of practice); clarity on resourcing point; data and digital inclusion; explanation / clarity on the relationship with the developing Education Strategy. The Chair and the Vice Chair to discuss with officers the best way forward for this.	Pending – progress update to June2022 provisionally
25 January 2022			
Work programme		Education attendance – issue of engagement of vulnerable leaners in education will be included in the Inclusion Inquiry / School Exclusions items at next meeting	February 2022 mtg
		Agreed to cancel meeting on 4 April and there will be a joint informal workshop with Adults Scrutiny cttee on feedback from transitions; mental health support in the community	Joint informal workshop – 6 April
		To consider for work plan: -	Pending
		(a) Family Hubs & plans for Somerset; (b) issue of unborn babies and how dovetail into other services; (c) update on Early Years SEND non key decision paper	
		Early Years funding and feedback from Schools Forum on DSG	Pending

Partnership Children & Young People's Plan 2022 - 2025	Claire Winter, Caroline Dowson and Fi Phur		Completed - January 2022
Children's Services Business Plan and resourcing through the Medium-Term Financial Plan for 2022 - 2023	Claire Winter, Sian Kenny	The advisory board considered report from the Council's Director of Finance, which summarised the key areas of specific interest within the Medium-Term Financial Plan to the scrutiny committee for Children and Families. The advisory board was invited to (a) consider the proposed budget for 2022/23 for Children's and Family Services budgets; and (b) review / comment on specific proposals for changes from previous years, to offer assurance to Cabinet and/or identify any matters for consideration that would like to highlight to the Cabinet. The advisory board additionally received a PowerPoint presentation which provided the context and the links and inter relationship with the Children's Services Business Plan and the Children's Services MTFP 2022/23.	

	 The Chair thanked officers for the presentation and that Members still have the opportunity to feed into the budget and MTFP process. The advisory board noted the MTFP for Children and Families Services 2022 – 2023 and the Children's Services Plan and requested additional information / clarification on the following: - With reference to the additional funding information set out in Table 2 on page 41 of the Report, information on reasons for increases Clarification on how the Ilminster & Crewkerne transport position is shown in the Budget Report Clarification on Early Years funding / hourly rates, detailed on page 47 of the Report Clarity on SENDIAS funding and clarity on how investments and savings were displayed in Appendix 2 Cabinet Report Acceptance of the uncertainty in the budget due to unknowns around the long-term effects and impact of Covid. 	
Items for information		Completed January 2022

The CYPP 2019-2022 had been produced following a multi-agency process, overseen by Somerset Children's Trust.

The CYPP had 4 priorities: **Supported Families; Healthy Lives; A Great Education; Positive Outcomes**.

2021 - 22 Municipal Year Version as at 31.01.22

Completed	Action complete and will be removed from tracker for next meeting and retained on Master Tracker document.
Pending	Action on-going or plans in place to address.

Incomplete

No action currently in place with a minimum of 3 months since action agreed.